

# Board of Fire Commissioners

Fire District #2

Township of South Brunswick

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Regular Meeting  
Third Monday at 7:30 P.M.  
Monmouth Junction Fire House

P.O. Box 114  
Monmouth Junction, N.J. 08852

## *AGENDA* *January 22, 2013* *7:30 PM*

**1. *Notice of Compliance***

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The South Brunswick Post, The Home News & Tribune and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2012.

**2. *Roll Call***

**3. *Address from the Floor***

**4. *Approval of Minutes***

A. December 17, 2012 Regular Meeting

**5. *Professional Reports***

A. Fire Chief

B. District Coordinator

C. Insurance Chairman

D. Treasurer

E. Legislative Report

**6. *Order of Business***

A. Resolution #13-01, Amending 2013 Approved Budget.

B. Public Hearing on 2013 Budget

C. Resolution #13-02, Adoption of 2013 Budget

D. Resolution #13-03, Amending 2013 Temporary Budget

- E. LOSAP Certification for 2012

F. Discussion on Fire District Website

G. Third discussion on proposed Policy #012, Station #20 Use of Building & Grounds

H. Resolution #13-04, Authorizing Award of Contract Relative to Physicals for Firefighters

I. Discussion on Assistance to Firefighters Grant Award

J. Items Timely and Important

**7. *Voucher List***

(See Attached)

**8. *Address From Floor***

**9. *Adjournment***

***Voucher List***

<b><i>A</i></b>	Kleen-Tec Maintenance, LLC	415.00
<b><i>B</i></b>	Midco Waste #689	220.90
<b><i>C</i></b>	Verizon Wireless	303.16
<b><i>D</i></b>	PSE&G	3,087.66
<b><i>E</i></b>	Verizon	336.22
<b><i>F</i></b>	Monmouth Junction Vol. Fire Department	1,500.75
<b><i>G</i></b>	Monmouth Junction Vol. Fire Department	1,168.24
<b><i>H</i></b>	Scott Smith	1,440.00
<b><i>I</i></b>	Battery Zone	449.95
<b><i>J</i></b>	Travelers	13,939.00
<b><i>K</i></b>	Main Electric Supply Company, Inc.	271.17
<b><i>L</i></b>	Main Electric Supply Company, Inc.	7.96
<b><i>M</i></b>	Home News Tribune	899.00
<b><i>N</i></b>	Home News Tribunte	112.12
<b><i>O</i></b>	Deutsche Bank National Trust Company	15,828.48
<b><i>P</i></b>	Mastergraphx	40.00
<b><i>Q</i></b>	TASC Fire Apparatus Inc.	365.78
<b><i>R</i></b>	Matt Pinter Door Company	240.00
<b><i>S</i></b>	Witmer Public Safety Group, Inc.	850.80
<b><i>T</i></b>	Witmer Public Safety Group, Inc.	1,087.00
<b><i>U</i></b>	Township of South Brunswick	21,829.67
<b><i>V</i></b>	Township of South Brunswick	3,194.10
<b><i>W</i></b>	Township of South Brunswick	20,000.00
<b><i>X</i></b>	Township of South Brunswick	2,107.04
<b><i>Z</i></b>	Gino's Auto Body Shop	836.60
<b><i>AA</i></b>	Image Systems	455.00
<b><i>BB</i></b>	Uni Select USA	280.79
<b><i>CC</i></b>	VFIS	15,959.13
<b><i>DD</i></b>	VFIS	3,976.00
<b><i>EE</i></b>	Richard M. Braslow, Esq.	15.50
<b><i>FF</i></b>	1 <sup>st</sup> Responder Newspaper	60.00
<b><i>GG</i></b>	Dell Marketing L.P.	497.40
<b><i>HH</i></b>	Scrubber Repair Tech.	178.00
<b><i>II</i></b>	Donald C. Rodner, Inc.	478.22
<b><i>JJ</i></b>	4x4 Construction Co.	1,150.00

approved 2-18-13

REGULAR MEETING  
SOUTH BRUNSWICK TOWNSHIP  
BOARD OF FIRE COMMISSIONERS – DISTRICT #2  
January 22, 2013

**1. CALL TO ORDER:**

The meeting was called to order by Chairman Spahr at 7:30 pm followed by a salute to the flag.

**2. NOTICE OF COMPLIANCE:**

Chairman Spahr read the Public Laws Meeting Notice of the Public Laws of 1975.

**3. ROLL CALL**

Present: Comm. Bellizio (arrived during approval of minutes)  
Comm. Potts  
Comm. Smith  
Comm. Young  
Chairman Spahr

**4. ADDRESS FROM THE FLOOR**

No one from the floor desired to address the Board.

**5. APPROVAL OF MINUTES**

A motion made by Comm. Smith seconded by Comm. Potts to approve the minutes of the December 17, 2012 regular meeting. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

**6. PROFESSIONAL REPORTS**

**Chief's Report:**

Chief Scott Smith reviewed the December 2012 and 2012 Year-End Activity Reports (see attached).

Chief Smith reported that the in-house vehicle maintenance has been completed on Trucks 205 & 207, and further reported that the maintenance on the other vehicles will be completed by the equipment dealers later in the year.

Chief Smith reported that member Adrien McGlynn successfully completed Firefighter I at the Middlesex County Fire Academy. Chief Smith further reported that new member Ray Dasant will be starting Firefighter I at the Mercer County Fire Academy this week. Chief Smith also reported that the Fire Department has one new member, John Rockwell.

Chief Smith reported that the annual mandatory refresher training is under way. The Fire Department completed the SCBA refresher last week, and will be holding a three-company drill tomorrow night to review blood borne pathogens and hazardous materials.

Chief Smith reported that the monitors, computer and associated equipment that were requested to be purchased last year for the I Am Responding program were received and installation is in progress at this time.

**District Coordinator's Report:**

Coordinator Smith reviewed the January 2013 Coordinator's Report (see attached).

**Insurance Chairman's Report:**

Coordinator Smith reviewed the January 2013 Insurance Report (see attached).

**Treasurer's Report:**

Comm. Young reported that there were four deposits since the last meeting.

The first deposit was on January 4, 2013 and totaled \$608.40 for three life insurance premium reimbursements for Shane Raber \$57.00, Robert Grennen \$91.56, and Charles Weber, Jr. \$459.84.

The second deposit was on January 7, 2013 in the amount of \$250.00 from the South Brunswick Township Election Account for the use of the building during the general election.

The third deposit was on January 11, 2013 in the amount of \$324.60 for the life insurance premium reimbursement for Donald Weber.

The fourth deposit was on January 22, 2013 in the amount of \$132.36 for the life insurance premium reimbursement for Ronald Neville.

Comm. Young distributed the 2012 financial reports to the Commissioners mailboxes earlier this afternoon, which includes all accruals and encumbrances through this meeting.

Comm. Young will issue the initial 2013 financial status report prior to the February meeting.

Comm. Young is working on the 1099-Misc. forms for the accountant.

**Legislative Report:**

Comm. Potts announced that there is nothing new to report.

**7. ORDER OF BUSINESS**

**Resolution #2013-01, Amending 2013 Approved Budget**

Comm. Young reported that the resolution is necessary to amend the budget categories affected by the receipt of the Assistance to Firefighters Grant from the Department of Homeland Security in the amount of \$231,434.00. Comm. Young reported that once the resolution is approved and signed, the document will be faxed to the Department of Community Affairs to approve the amended budget.

A motion made by Comm. Smith seconded by Comm. Bellizio to approve Resolution #2013-01. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

### **Public Hearing on 2013 Budget**

Comm. Young distributed copies of supporting documentation for the 2013 proposed budget, which includes changes made due to the receipt of the Assistance to Firefighters Grant.

A motion made by Comm. Potts seconded by Comm. Smith to open the meeting to the public for discussion on the 2013 Budget. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

No one from the floor desired to address the Board to discuss the budget.

A motion made by Comm. Potts seconded by Comm. Smith to close the public portion. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

### **Resolution #2013-02, Adoption of 2013 Budget**

A motion made by Comm. Smith seconded by Comm. Bellizio to approve Resolution #2013-02. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

### **Resolution #2013-03, Amending 2013 Temporary Budget**

Comm. Young reported that he spoke with a representative from the Department of Community Affairs to determine what actions were necessary in order to purchase the equipment requested in the Assistance to Firefighters Grant. Comm. Young reported that he was advised to amend the 2013 Temporary Budget to include the grant monies awarded.

A motion made by Comm. Bellizio seconded by Comm. Potts to approve Resolution #2013-03. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

### **LOSAP Certification for 2012**

Comm. Potts reported that he received a letter from the Fire Chief certifying 28 members who qualified for the LOSAP program in 2012. Comm. Potts further reported that the District Coordinator can post the letter, and that any members who did not qualify have 30 days to file a grievance.

Comm. Potts reported that there were three new members who qualified in 2012, and that they will be given the enrollment paperwork. Comm. Potts further reported that the paperwork must be completed before a check can be issued.

### **Discussion on Fire District Website**

Comm. Potts reported that he and Comm. Young reviewed the website and they recommend launching the site in advance of the February 1<sup>st</sup> deadline. Comm. Potts reports that the site will

need to be updated to show the 2013 Budget information and the Commissioners who are up for re-election.

**Third discussion on proposed Policy #012, Station #20 Use of Building & Grounds**

A motion made by Comm. Smith seconded by Comm. Young to approve the third reading of proposed Policy #012 – Station #20 Use of Building & Grounds. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

**Resolution #2013-04, Authorizing Award of Contract Relative to Physicals for Firefighters**

A motion made by Comm. Smith seconded by Comm. Bellizio to approve Resolution #2013-04. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

**Discussion on Assistance to Firefighters Grant Award**

Coordinator Smith reported that he received notification from Congressman Rush Holt on January 2, 2013 that the Fire Department was awarded the grant, and that he received official notification from FEMA on January 3.

Coordinator Smith reported that the total grant program is \$257,148.00, of which the federal share is \$231,434.00, with the Fire District's 10% match of \$25,714.00.

Coordinator Smith reported that the grant request was to replace the existing self-contained breathing apparatus (SCBA) that are approximately 25 years old. The grant was awarded to purchase 27 new SCBA's with cylinder, spare cylinder, and face mask.

Coordinator Smith reported that he received three updated quotes from vendors Firefighters Equipment Company, New Jersey Fire Equipment Company, and Nat Alexander Company. Coordinator Smith reported that all equipment included in the grant is under New Jersey State Contract. Coordinator Smith further reported that in reviewing the details of the grant program, which is run by the Federal Government, it was specifically noted that state contract purchasing laws can be followed, so there is no need to go out to bid for the purchase of the equipment.

Coordinator Smith reported that the lowest quote was from Nat Alexander Company, who quoted \$206,442.00 for the new equipment plus a trade-in offer of \$20,493.00 for the old equipment currently in service, for a total cost of \$185,949.00. Coordinator Smith recommended utilizing Nat Alexander Company for the purchase of the new equipment with trade-in.

**Timely and Important**

**Resolution #2013-05, Resolution to Refund Health Insurance Contributions for the Year 2012**

A motion made by Comm. Potts seconded by Comm. Bellizio to approve Resolution #2013-05. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-abstain, Comm. Young-yes, Chairman Spahr-yes.

A motion made by Comm. Smith seconded by Comm. Bellizio to approve renewal of the annual maintenance contract from Image Systems in the amount of \$455.00. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

A motion made by Comm. Smith seconded by Comm. Bellizio to approve renewal of the worker's compensation coverage through Traveler's in the amount of \$13,939.00. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

A motion by Comm. Smith seconded by Comm. Bellizio to approve renewal of the Package Policy and the Accident & Sickness Policy with VFIS at a total cost of \$39,583.13. Note that both policies are paid in two installments, with the total amount due now being \$19,935.13. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

**Resolution #2013-06, Resolution Authorizing Award of Contract Relative to Purchase of Air Packs, Face Masks and Air Bottles**

A motion made by Comm. Smith seconded by Comm. Bellizio to approve Resolution #2013-06. Roll call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

Comm. Young expressed his thanks to Coordinator Smith and Chief Spahr for their efforts in applying for and ultimately being awarded the Assistance to Firefighters Grant.

**8. VOUCHER LIST**

Comm. Bellizio made a motion seconded by Comm. Potts to approve the voucher list as posted. Roll Call Comm. Bellizio-yes, Comm. Potts-yes, Comm. Smith-yes, Comm. Young-yes, Chairman Spahr-yes.

**9. ADDRESS FROM THE FLOOR**

No one from the floor desired to address the Board.

A motion to adjourn was made by Comm. Bellizio seconded by Comm. Smith and by a voice vote all voted in affirmative. Meeting adjourned at 8:31 pm.

Respectfully Submitted

Scott Smith, Fire District Coordinator

Monmouth Junction Volunteer Fire Department  
Monthly Activity Report  
December 2012

**INCIDENT RUNS**

- 2 Structure Fires
- 1 Vehicle Fires
  - Dumpster/Trash/Refuse Fires
  - Trees, Brush, Grass, Mulch Fires
  - Fires, Other
  - Vehicle Extrications (Jaws)
  - Rescue Call (Elevator, Trench, Confined Space, High Angle, etc.)
- 1 Haz-Mat Spill / Leak No Ignition
- 3 Arcing / Shorted Electrical Equipment/ Electrical Problem
  - Hazardous Condition
  - Service Call
- 2 Assist Police / EMS
  - Stand-By / Cover Assignment/ Cancelled en route
- 1 Smoke Scare / Odor Removal / Problem
- 9 System Malfunctions
- 10 False Calls
- 2 Other

**31 Total Runs for 195.92 Man-Hours**

**DEPARTMENT ACTIVITIES**

- 1 Board of Fire Commissioners Meeting
  - Chief's Meeting
  - Line Officer's Meeting
- 1 Regular Department Monthly Meeting
  - OEM Meeting
- 2 Work Night
  - Work Details
  - Drills
  - Parade/Wetdown
- 1 Public Relations
  - Viewing/Funeral

**278.5 Man-Hours**

**Total Man-Hours for Month: 474.42**

**Fire Safety:**

*Referrals Sent – 6*

*Responded to Scene - 3*



# Monmouth Junction Volunteer Fire Department 2012 Year End Activity Report

## INCIDENT RUNS

160	System Malfunctions
162	False Calls
18	Structure Fires
15	Vehicle Fires
8	Dumpster/Trash/Refuse Fires
28	Trees, Brush, Grass, Mulch Fires
18	Fires, Other
10	Extrications
5	Rescue Call (Elevator, Trench, Confined Space, etc.)
40	Arcing / Shorted Electrical Equipment/ Electrical problem
16	Spill / Leak No Ignition
10	Assist Police / EMS
17	Hazardous Condition
32	Smoke Scare / Odor Removal / Problem
9	Service Call
22	Stand-By / Cover Assignment/ Cancelled en route
9	Other

**579 Total Runs for 3,815.55 Man-Hours**

## DEPARTMENT ACTIVITIES

14	Board of Fire Commissioners Meeting
9	Chief's Meeting
9	Line Officer's Meeting
12	Regular Department Monthly Meeting
1	OEM Meeting
16	Work Night
3	Work Details
19	Drills
1	Parade/Wetdown
11	Public Relations
1	Viewing/Funeral

**3,642.75 Man-Hours**

**Total Man-Hours for 2012: 7,458.30**

### **Fire Safety:**

*Referrals Sent – 145*

*Responded to Scene - 34*

## Fire District Coordinator's Report January 22, 2013

- Paul Morello from the Fire Safety Bureau performed the fire inspection at both stations on 12-18-2012. There were no violations found during the inspections. At his request, I posted evacuation plans near the exits in the meeting room at Station 20.
- Antczak's Complete Service Co. was on site on 12-19-2012 to perform the carpet cleaning at both stations.
- I took Car 210 (2003 Explorer) to Gino's Auto Body on Route 27 on 12-31-2012 for the rust repairs to one rear quarter panel and the roof paint repairs. The work was completed and the car was back on 1-4-2013. I will need to schedule a repair of the gold leaf on the rear quarter panel, as it was damaged during the repair process. I would like to have the gold leaf on both vehicles sealed in early 2013, which I had done in January 2012. I will have the gold leaf repairs done at the same time.
- Matt Pinter Door Company was on site on 12-31-2012 to adjust one of the bay doors at Station 20 that was not closing properly. They also performed an operational check on the other two doors.
- A total of 28 firefighters qualified for LOSAP in 2012. This is one more than 2011.
- We received the results on 1-4-2013 of the Insurance Services Office (ISO) survey conducted in May of last year. On this initial report, the calculation of our rating dropped by about  $\frac{3}{4}$  of 1 point, compared to the last survey performed in 1996; however, the classification remained the same at 4 out of 9. After reviewing the report, I contacted the rep from ISO and questioned several items within the report, namely the low credit given for apparatus and the no credit given for pre-planning. We received an updated report on 1-17-13, which reflects a slightly higher score than the initial report and our 1996 score. Our rating remains 4/9. The rating is for our fire district, which is a change from years past when it was a Township-wide rating.
- Donald C. Rodner was on site on 1-8-2013 to work on the HVAC system for the mezzanine above the engine bays, after it was discovered that the unit was not working properly. The tech replaced the igniter on the unit, and found that the gas valve was stuck and also in need of replacement, which he ordered. The tech returned on 1-16 and replaced the gas valve. He was able to get the unit to run, but it would immediately shut-off. The tech returned on 1-17 and determined the problem to be a bad circuit board, which has been repaired and the unit is working properly at this time.
- 4x4 Construction was at Station 21 on 1-9, 1-10 and 1-11-2013 to perform the ceiling sheetrock spackle repair in the engine bay and storage loft.

- Quick Response Fire Protection was on site on 1-15-2013 to perform the quarterly sprinkler service at both stations. All systems are working properly at this time.
- Data Processing from the Township was at Station 20 on 1-17-2013 to run the phone lines for dispatch into the communications room, as part of the upgrades for use of the building as a back-up dispatching location. They will be returning at some point to complete the installation of phone jacks and radios.
- Just FYI, Justin Rogers worked a total of 520 hours last year. I confirmed all vouchers from the Township for payroll were accurate.
- I completed a total of 177 pre-plans in 2012, for a total of 275 since I started in 2011. This is just under 60% of the facilities in our district.
- We received the annual maintenance contract renewal for the photo copier from Image Systems in the amount of \$455.00. This is \$30.00 higher than the previous contract amount of \$425.00, which was the price for the past 3 years. I recommend we renew our maintenance contract with Image Systems.

**Insurance:**

- There is an invoice on the voucher list for Traveler's for renewal of our worker's compensation coverage in the amount of \$13,939.00. This is \$1,731.00 more than the 2012 renewal. I recommend we renew our worker's compensation coverage with Travelers.
- There is an invoice on the voucher list for VFIS for renewal of the Package Policy. This is the first of two installments. Total amount is \$15,959.13. I recommend we renew the Package Policy with VFIS.
- There is a second invoice on the voucher list for VFIS for renewal of the Accident & Sickness Policy. Total amount is \$3,797.00. I recommend we renew the Accident & Sickness Policy with VFIS.
- We received an invoice from Brunswick Urgent Care on 12-20-2012 for two visits for blood work screening for the firefighter who was exposed to blood at the scene of a fatal accident in the amount of \$390.00. The invoice was forwarded to VFIS the same day and a check was sent to Urgent Care. The firefighter had his third visit to Brunswick Urgent Care on 12-22-2012, and will have a fourth and final visit in the March/April timeframe. We have also received two invoices from Quest Diagnostics for the lab work on the blood samples for two of the three visits. Both invoices have also been forwarded to VFIS.
- One of our firefighters suffered an ankle injury while operating at a car fire on 1-8-2013. I notified VFIS of the injury later the same day. The firefighter did not wish to seek treatment at that time, and instead iced the injury over 2 days. After the pain did

not go away, the member went to Brunswick Urgent Care on 1-11. He was diagnosed with an ankle sprain and given an air cast. There were no restrictions placed on the member or loss of work time. All paperwork has been submitted to VFIS and Travelers.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX  
RESOLUTION 2013-01**

**RESOLUTION TO AMEND THE 2013 BUDGET  
PURSUANT TO N.J.S.A. 40A:14-78.3  
FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013**

**WHEREAS, the Fire District Budget for the Fiscal Year beginning on January 1, 2013 and ending on December 31, 2013 was introduced on the 10th day of December, 2012; and**

**WHEREAS, the Fire District through the Monmouth Junction Volunteer Fire Department has received notification from the U.S. Department of Homeland Security of a FY2012 Assistance to Firefighters Grant (AFG) Award in the amount of \$231,434; and**

**WHEREAS, a public hearing on the 2013 Fire District budget has been held on January 22nd as publicly advertised; and**

**WHEREAS, the Board desires to amend certain line items in the 2013 Budget;**

**NOW, THEREFORE BE IT RESOLVED by the Board of Fire Commissioners of the Fire District No. 2 that the following amendments to the introduced 2013 Fire District Budget be made:**

**ANTICIPATED REVENUES**

	<u>From</u>	<u>To</u>	<u>Change</u>
Total Fund Balance Utilized (R-1)	\$ 186,154	\$ 186,154	\$ -
Total Misc. Revenues Anticipated (R-2)	\$ 160	\$ 160	\$ -
Suppl. Fire Serv. Act. (P.L. 1985, c. 295)	\$ 5,380	\$ 5,380	\$ -
Other Grants & Entitlements (A-6)	\$ -	\$ 231,434	\$ 231,434
Total Operating Grant Revenue (R-3)	<u>\$ 5,380</u>	<u>\$ 236,814</u>	<u>\$ 231,434</u>
Total Revenues & Fund Balance Utilized (B-1)	\$ 191,694	\$ 423,128	\$ 231,434
Amount to be Raised by Taxation (R-5)	<u>\$ 828,865</u>	<u>\$ 828,865</u>	<u>\$ -</u>
Total Anticipated Revenues (B-2)	<u>\$ 1,020,559</u>	<u>\$ 1,251,993</u>	<u>\$ 231,434</u>

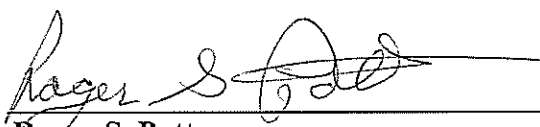
**BUDGETED APPROPRIATIONS**

	<u>From</u>	<u>To</u>	<u>Change</u>
Total Administration (E-1)	\$ 300,613	\$ 300,613	\$ -
Salaries & Wages	\$ -	\$ -	\$ -
Fringe Benefits	\$ 35,200	\$ 35,200	\$ -
Other Expenses	\$ 387,430	\$ 387,430	\$ -
Total Cost of Operations & Maint. (E-2)	<u>\$ 422,630</u>	<u>\$ 422,630</u>	<u>\$ -</u>
Other Expenses (A-17)	\$ -	\$ 231,434	\$ 231,434
Total Appropriations Offset with Revenues (E-3)	<u>\$ -</u>	<u>\$ 231,434</u>	<u>\$ 231,434</u>
Length of Service Award Prog. - LOSAP (E-7)	\$ 51,840	\$ 51,840	\$ -
Reserve for Future Capital Outlays (C-2)	\$ 50,000	\$ 50,000	\$ -
Total Capital Appropriations (E-8)	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ -</u>
Total Principal Payments (D-1)	\$ 163,819	\$ 163,819	\$ -
Total Interest Payments (D-2)	\$ 31,657	\$ 31,657	\$ -
Total Debt Service Appropriations (E-9)	<u>\$ 195,476</u>	<u>\$ 195,476</u>	<u>\$ -</u>
Total Budgeted Appropriations (B-2)	<u>\$ 1,020,559</u>	<u>\$ 1,251,993</u>	<u>\$ 231,434</u>

**BE IT FURTHER RESOLVED** that two (2) certified copies of this resolution shall be filed forthwith with the Director of the Division of Local Government Services for the certification of the 2013 Fire District Budget as so amended.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the Board of Fire Commissioners at a regular meeting held on January 22, 2013.

	<u>YEA</u>	<u>NAY</u>
BELLIZIO	✓	
POTTS	✓	
SMITH	✓	
YOUNG	✓	
SPAHR	✓	

  
 \_\_\_\_\_  
 Roger S. Potts  
 District Clerk

# 2013 ADOPTED BUDGET RESOLUTION NO. 13-02

## SOUTH BRUNSWICK TOWNSHIP

### Fire District No. 2

**FISCAL YEAR: From January 1, 2013 to December 31, 2013**

WHEREAS, the Annual Budget for the South Brunswick Fire District No. 2 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented for adoption before the Board of Commissioners of the South Brunswick Fire District No. 2 at its open public meeting of January 22, 2013; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and,

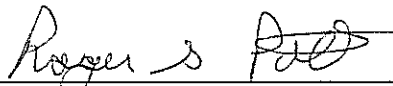
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,251,993, which includes amount to be raised by taxation of \$ 828,865 and Total Appropriations of \$ 1,251,993; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the South Brunswick Fire District No. 2, at an open public meeting held on January 22, 2013 that the Annual Budget of the South Brunswick Fire District No. 2 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby adopted and shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$ 1,251,993, which includes amount to be raised by taxation of \$ 828,865 and Total Appropriations of \$ 1,251,993; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
(Secretary's Signature) 1-22-2013  
(Date)

#### Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
K. Bellizio	✓			
R. Potts	✓			
C. Smith	✓			
T. Young	✓			
C. Spahr	✓			

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX  
RESOLUTION 2013-03**

**RESOLUTION TO AMEND THE 2013 TEMPORARY BUDGET**

WHEREAS, the Fire District adopted a temporary budget for 2013 at its regular meeting of December 17, 2012;

AND WHEREAS, the Fire District through the Monmouth Junction Volunteer Fire Department has received notification from the U.S. Department of Homeland Security of a FY2012 Assistance to Firefighters Grant (AFG) Award in the amount of \$231,434: and

WHEREAS, the Board desires to amend certain line items in the 2013 Temporary Budget;

NOW, THEREFORE BE IT RESOLVED by the Board of Fire Commissioners of the Fire District No. 2 that the following amendments to the introduced 2013 Tempory Budget be made:


**ANTICIPATED REVENUES**

	<u>From</u>	<u>To</u>	<u>Change</u>
Other Grants & Entitlements	\$ -	\$ 231,434	\$ 231,434

**BUDGETED APPROPRIATIONS**

	<u>From</u>	<u>To</u>	<u>Change</u>
Other Expenses	\$ -	\$ 231,434	\$ 231,434

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the Board of Fire Commissioners at a regular meeting held on January 22, 2013.

  
 Roger S. Potts  
 District Clerk

	YEA	NAY
K. BELLIZIO	✓	
R. POTTS	✓	
E. SMITH	✓	

	YEA	NAY
T. YOUNG	✓	
C. SPAHR	✓	



THE COMMISSIONERS OF FIRE DISTRICT No.2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY of MIDDLESEX  
RESOLUTION # 13-4  
AUTHORIZING AWARD of CONTRACT RELATIVE to PHYSICALS for  
FIRERIGHTERS

WHEREAS, it is necessary to provide physicals for firefighters: and

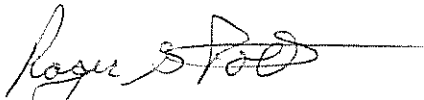
WHEREAS, various proposals have been secured concerning the providing of these services; and

WHEREAS, the FIRE DISTRICT has determined it is appropriate to award a contract to Access Health Systems.

NOW, THEREFORE, be it RESOLVED by the commissioners of Fire District # 2 in the TOWNSHIP of SOUTH BRUNSWICK, COUNTY of MIDDLESEX, as follows.

( 1 ) An award of contract is hereby made to Access Health Systems for providing of services referenced pursuant to the proposal submitted.

I do hereby certify that the foregoing is a copy of a resolution passed by the Fire Commissioners Fire District # 2 Township of South Brunswick at a meeting held on the 22<sup>nd</sup> day of January 2013.



Roger S. Potts / Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO. 2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

RESOLUTION 2013-05

RESOLUTION TO REFUND HEALTH INSURANCE CONTRIBUTIONS FOR THE YEAR 2012

WHEREAS, New Jersey Chapter 78, P. L. 2011 was approved on June 28, 2011 by Governor Christie dealing with Pension and Health Benefit Reform; and

WHEREAS, the provisions of this law does not take effect until the end of any employment contract in existence prior to June 28, 2011; and

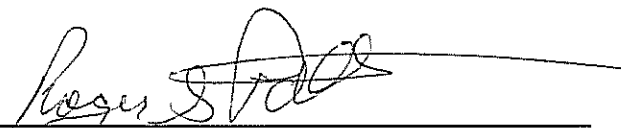
WHEREAS, there existed a contract with Fire District Coordinator Scott Smith through December 31, 2012; and

WHEREAS, \$1,440 of Employee Health Premium contributions were made by Fire District Coordinator Smith in 2012;

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, State of New Jersey, as follows:

A REFUND in the amount of \$1,440 shall be provided to Fire District Coordinator Scott Smith immediately upon passage of this resolution.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the Board of Fire Commissioners at a regular meeting held on January 22, 2013.

  
\_\_\_\_\_  
Roger S. Potts  
District Clerk

Bellizio - YES  
Potts - YES  
SMITH - ABSTAIN  
Young - YES  
Spahr - YES

THE COMMISSIONERS OF FIRE DISTRICT No.2  
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY of MIDDLESEX

Resolution #13-6

Authorizing Award of Contract Relative to Purchase of Air Packs, Face Masks and Air Bottles

WHEREAS, the Monmouth Junction Volunteer Fire Department and the Board of Fire Commissioners Fire District # 2 South Brunswick Township have made application and have been awarded an Assistance To Fire Fighter Grant through FEMA, and

WHEREAS, the project approved amount of \$257,148.00 with a FEMA ninety % grant of \$231,434.00 and a Fire District contribution of \$25,714.00 and

WHEREAS, quotes have been received from three vendors under NJ State Contract # A-80961 and

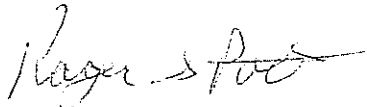
WHEREAS, Nat Alexander Company has provided the low bid of \$185,949.00; and

WHEREAS, the Commissioners of Fire District # 2 South Brunswick Township have determined it appropriate to award a contract to Nat Alexander Company

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District #2 South Brunswick Township, County of Middlesex, as follows.

- (1) An award of contract is hereby made to NAT ALEXANDER COMPANY for the purchase of twenty seven air packs, twenty seven face masks and fifty four air bottles at a cost of \$185,949.00

I do hereby certify that the foregoing is a copy of a resolution passed by the commissioners of Fire District #2 at a public meeting duly held on January 22, 2013.



Roger S. Potts/ Secretary

YEA    NAY

K. BELLIZIO	X
R. POTTS	X
C. SMITH	X
T. YOUNG	X
C. SPAHR	X